



**Accuracy**  
You Rely On.  
**Finance**  
You Can Trust.

رؤية  
VISION  
2030  
المملكة العربية السعودية  
KINGDOM OF SAUDI ARABIA



 [www.crystalbooks.com](http://www.crystalbooks.com)



# Crystal Books

ACCOUNTING

**Crystal Books** is a professional accounting and financial services firm dedicated to helping businesses in Saudi Arabia maintain accurate records, ensure compliance, and achieve financial clarity.

We offer comprehensive solutions in accounting, book-keeping, VAT, tax filing, payroll management, and client financial reporting. Our goal is to simplify your financial operations so you can focus on business growth. With a team of certified experts, advanced systems, and a commitment to transparency, Crystal Books delivers services that are timely, compliant, and tailored to your business needs.



## Vision

To be a trusted financial partner for businesses by delivering reliable, compliant, and insight-driven accounting solutions.

## Mission

To equip businesses with accurate books, timely financial reports, and regulatory confidence through disciplined processes and professional expertise.



# WHY CHOOSE US



- 01** Expert financial professionals with deep knowledge of Saudi accounting standards.
- 02** End-to-end financial solutions from book-keeping to tax compliance.
- 03** Accurate and timely reporting for better decision-making.
- 04** Cost-effective accounting services without compromising quality.
- 05** Secure and confidential processes with advanced data protection.
- 06** Dedicated support and quick response time for all client requirements.

We are your long-term partners in financial clarity and business growth.

## Core Values



### Accuracy

We apply strict controls and multi-stage reviews to ensure high accuracy in financial reporting.

### Integrity

We operate with confidentiality, transparency, and professional ethics.

### Reliability

We deliver on time, every time, with predictable service standards.

### Expertise

Our team maintains up-to-date knowledge of Saudi accounting, ZATCA requirements, and financial regulations.



## OUR SERVICES

# Accounting Services

Complete accounting solutions including journal entries, ledger management, reconciliation, and monthly financial statements. We ensure your books are always accurate, compliant, and audit-ready.

- 01 Monthly financial statements (P&L, Balance Sheet, Cash Flow)
- 02 Ledger maintenance and reconciliations
- 03 Audit-ready schedules and supporting documentation
- 04 Financial analysis and management reporting



## Bookkeeping Services

Daily, weekly, or monthly bookkeeping tailored to your business size. We track every transaction, maintain clean records, and streamline your accounts for smooth operations.

- 01 Daily transaction posting and categorization
- 02 Vendor and customer ledger management
- 03 Bank, cash, and credit card reconciliation
- 04 Organized digital records for audits and compliance



# VAT & ZATCA Compliance

Assistance with VAT registration, VAT compliance, input/output tax calculations, and timely filing according to ZATCA guidelines. We help you avoid penalties and stay compliant.



VAT registration and periodic filing	Input/output VAT calculation and reconciliation
EInvoicing compliance support (Phase 1 & 2)	Assistance during ZATCA inquiries or audits



## Tax Services

Complete accounting solutions including journal entries, ledger management, reconciliation, and monthly financial statements. We ensure your books are always accurate, compliant, and audit-ready.

Support for tax registration and compliance.	Accurate tax calculations for your business.	Preparation and filing of tax returns on time.
Guidance on ZATCA rules and updates.	Minimizing risks of fines and penalties.	End-to-end support for smooth tax management.

# Payroll & HR Compliance

End-to-end payroll processing including WPS compliance, salary calculations, deductions, overtime, leave management, and payslip generation—accurate and on time.



- 01 End-to-end payroll processing
- 02 WPS compliance and file generation
- 03 GOSI contributions management
- 04 Leave, overtime, and end-of-service calculations

# Client Financial Reporting

Comprehensive financial reports including profit & loss statements, cash flow, balance sheets, customized MIS reports, and budget analysis for strategic decision-making.



Monthly & quarterly financial reports	Profit and loss statements	Balance sheets & cash flow
Customized business performance insights	Variance and trend analysis	Clear reports for better decision-making



# Corporate Compliance

Assistance with regulatory documentation, financial audit preparation, and coordination with authorities for smooth compliance maintenance.



Support with statutory filings

Coordination with auditors and authorities

Preparation of audit packs & lead schedules

Document management and policy alignment



# Financial Reporting

We produce clear, structured reports that allow business owners to make confident decisions. Typical outputs include

- 01 Profit & Loss (with monthly trend analysis)
- 02 Balance Sheet (with variance explanations)
- 03 Cash Flow
- 04 Accounts Receivable & Payables aging
- 05 KPI dashboards customized to your business



### Equity statement

Current year	1,774,000
Comprehensive income	88,000
Issue of share capital	25,000
Dividends	(39,000)
Previous year	186,630
Comprehensive income	118,527
Issue of share capital	28,200
Dividends	(67,897)

### Cash flow statement

Operating activities	12,978,516
Investing activities	(104,224)
Financing activities	(6,372,535)
Net change in cash	1,298,200
Free cash flow	4,438,118
Operating cash flow	6,505,981
Free cash flow	4,504,281



## CONTACT US

### Get Expert Financial Support for Your Business

Book a consultation today and let us simplify your financial operations.

### Crystal Books Accounting & Financial Services

Saudi Arabia

**Reliable. Accurate. Accountable.**



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ACCOUNTING



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